

CHESTNUTHILL TOWNSHIP SUPERVISORS
ROUTE 715, BRODHEADSVILLE, PA 18322
MINUTES OF MEETING – November 18, 2008

A regular meeting of the Chestnuthill Township Board of Supervisors was called to order at 7:00 p.m on Tuesday, November 18, 2008 at the Township Municipal Building Rte 715, Brodheadsville. Those present were Chuck Gould (Chairman), Leigh Kane (Vice-Chairman), Atty. Joseph P. McDonald, Jr., David Albright (Township Manager) and Cathy A. Martinelli (Office Manager). (David Fleetwood, Supervisor was absent)

The **Pledge of Allegiance** to the Flag was led by Leigh Kane.

Executive Session. Was held on 10/21/08 on a litigation and real estate issue.

Unit Care Agreement. Mr. & Mrs. Bielawne. Zoning Officer Hansen was present and told the Board everything is in order for this unit care agreement. On motion made by Leigh, seconded by Chuck it was voted to approve and sign this agreement. (2-0)

PIC Committee Award Presentation. Mr. Dave Johnson, Chairman of the PIC Committee was present, as well as several members of the Committee. Every year the committee selects a business that goes above and beyond to make their business and property attractive. For the second year in a row, McDonalds on Rte 209 was chosen. A plaque was presented to the Store Manager Anthony, and the Marketing Representative Clair.

Parks.

Bernie Kozen was present to report the following:

- Santa is coming to the Park 12/12/08 @ 6:00 p.m.
- Jacob Stroud is looking for a 20' tree for Courthouse Square
On motion made by Chuck, seconded by Leigh it was voted to approve this request. (2-0)
- There was a clean up at the Romascavage property 14 bags of garbage were removed, with several names found, vector control will pursue.

Public Comment.

Atty. Martino. Was present on behalf of his client, Mr. Hodgson. They were asking the Board if any relief can be given in a situation where the builder built a home within 12' of a setback. The setback should be 15'. Mr. Hodgson did appeal the variance denial. A brief discussion ensued and it was agreed that Atty. Martino would forward Atty. McDonald the paperwork on this issue. Atty. McDonald would then be able to advise the Board if there are any options for relief.

Minutes. On motion made by Leigh, seconded by Chuck it was voted to approve the minutes of the October 21st and November 10th meetings, as distributed. (2-0)

Correspondence.

WEPOSC. A letter was received from Jasmine Pedraza resigning from this Committee. The letter has been accepted and the Board thanks Jasmine for all her dedication and hard work.

Grants. There are some historical grants, Dave Albright is looking into.

Old Business.

Fire Co Merger. It was noted a letter was received from Atty. Collins and distributed to the other Attys. The letter outlined the documents received and what is still outstanding. However, Atty. Collins was hopeful this merger could take place by the end of the year.

Award of Bids. The following bids were received:

Freon Bid

- **AC&Pocono Refrigeration**

<u>Items</u>	<u>Price</u>
Refrigerator	\$20.00 per unit
Freezer	\$20.00 per unit
Air Conditioner	\$20.00 per unit
Dehumidifier	\$20.00 per unit

On motion made by Leigh, seconded by Chuck it was voted to award the bid to AC&Pocono Refrigeration. (2-0)

Electronics Bid

- **Burnley Employment**

<u>Items</u>	<u>Price</u>
TV's	\$19.00
Full Computers	\$15.00
Monitors	\$ 7.00
CPU's	\$ 5.00
Printers	\$ 3.00
Fax, Radio's, VCR's	\$ 5.00

On motion made by Chuck, seconded by Leigh it was voted to award the bid to Burnley Employment Services. (2-0)

Items for Sale

- **Handy Home & Yard Care**
F350 w/plow & spreader \$6,750.00
- **L. Marki & Son**
F350 w/plow & spreader \$5,000.00

- **Family Motors**

F350 w/plow \$4,227.00

- **Weirich Trucking**

F350 w/plow \$4,200.00

On motion made by Chuck, seconded by Leigh it was voted to table this bid award until December 2nd meeting, to review the prices. (2-0)

Cleaning/Maint/Transfer Station

- **Burnley Employment**

1 Supervisor Recycling \$21.50/hr

4 Laborers Recycling \$ 9.75/hr

\$82.75/hr total

1 Supervisor Park/Twp \$12.50/hr

1 Laborer Park/Twp \$ 9.75/hr

- **Keystone Janitorial & Supply**

Park/Twp Worker \$18.00/hr

Recycling Center \$18.00/hr

\$126.00/hr total

Holiday & OT \$31.00/hr

Skilled Laborer to operate equipment

\$32.00/hr

\$43.00/Hr Holiday & OT

- **Tridon Services**

Supervisor Recycling \$26.24/hr

Park/Twp & Recycle \$13.13/hr

\$105.02/hr total

PT Summer Park \$12.41/hr

On motion made by Leigh, seconded by Chuck it was voted to award the Cleaning/Maint/Transfer Station bid to Burnely Employment. (2-0)

New Business.

Penn-Dot Electronic filing of forms. On motion made by Leigh, seconded by Chuck it was voted to approve and sign resolution 2008-22, a resolution for Penn-Dot authorizing and recognizing the filing of Forms electronically. (2-0)

2009 Budget. The 2009 budget has been prepared and is ready for public review. On motion made by Leigh, seconded by Chuck it was voted to open for public review and to adopt at the December 16th Supervisors meeting. (2-0)

Intent to hire a CPA. On motion made by Leigh, seconded by Chuck it was voted to have Atty. McDonald advertise the Board's intent to hire a CPA to audit the 2008 books. (2-0)

Road Right of Way Acquisition. The first part of the Lake Mineola road realignment is for the Township to acquire the necessary road right of way. The lot across from the Township building belonging to Mr. Hartzell is necessary for the realignment. On motion made by Chuck, seconded by Leigh it was voted to approve the purchase for \$67,000.00, with the Township paying the transfer taxes, authorizing David Albright and/or Cathy Martinelli to sign the documents and finalize the sale. (2-0)

Bills. On motion made by Chuck, seconded by Leigh it was voted to pay the bills. (2-0)

Plans.

Regency Plaza agreement. On motion made by Chuck, seconded by Leigh it was voted to table this issue until 12/2/08 to address outstanding concerns. (2-0)

Planning Module Approval.

Kinsley Plaza Phase I. Engineer McDermott suggested that the Board review the suggested waiver modification request (98.64.c (2) & (3) which deals with the setback on the drainage and utility easement. This requested relief from the requirement to provide a 15' drainage and utility easement. The 15' width creates a conflict with the proposed sewage locations, as a proposed absorption area must maintain a 10' isolation distance from an easement. On motion made by Leigh, seconded by Chuck it was voted to approve this modification request. (2-0) On motion made by Chuck, seconded by Leigh it was voted to approve Planning Module 2008-23. (2-0)

Kinsley Shop Rite. Their maintenance agreement is not ready yet, therefore, on motion made by Leigh, seconded by Chuck it was voted to table until 12/2/08. (2-0)

Affordable Comfort Contracting. Helen Beers, SEO was present and said this is the standard maintenance agreement. On motion made by Leigh, seconded by Chuck it was voted to approve and sign this maintenance agreement subject to the owner acknowledging the insertion of the hold harmless provision into the agreement. (2-0)

Adjournment. There being no further business, on motion made by Chuck, seconded by Leigh it was voted to adjourn into executive session on a real estate & litigation issue at 8:31 p.m. (2-0)

Respectfully submitted,

Cathy A. Martinelli
Recording Secretary